

General Submission Guidelines

Thank you for considering submission of your work for the *GATESOL In Action Journal*. We look forward to reviewing it. All submissions will be processed through our website using "Open Journal Systems," which will be sent automatically to the Editors. The guidelines herein are important for a smooth submission and review of your work.

Register

Registration on this website prior to submission is required. Following registration, the instructions should be clear on how to complete your submission. Please ensure you give us contact information since we will be communicating with you during the process.

Style/Format

1. Unless the system directs you otherwise, all submissions require an abstract.
2. A 50 word author biographical statement is required on the submission form.
3. The manuscript for the blind review process should NOT include the writer's name, references/citations or affiliation anywhere in the document. The term "Author" should be used where appropriate. Be sure to save the file in a format where your name is not shown; failure to do so will result in your document being returned.
4. The manuscript should be an original paper and not published elsewhere. It should also acknowledge that the writer has followed ethical and informed consent procedures where applicable for publication. All citations must be acknowledged as any plagiarized works and manuscripts with unacknowledged work or procedures will not be published.
5. The manuscript should address all aspects listed in submission types.
6. The quality of writing should be error free, coherent, and research-based (where applicable).
7. The submission should be interesting, informative and appropriate for meeting the mission, vision and goals of the *GATESOL in Action Journal*.
8. Only documents completed in Microsoft Word (or similar document software) will be accepted. PDF files will not be accepted.
9. The submission should include keywords and metadata to be used for academic searches.
10. The submission for review should not include footnotes or headers.
11. All submissions need to be single-spaced with one inch margins, use 12-point font, use italics where necessary, and place figures/illustrations/tables at the point where they are referenced versus the end of the document.
12. All references should follow APA format (current edition). You will also need to put your references separately into the submission form.

Please note that all submissions which fail to follow these guidelines may not be reviewed and will be returned to the author.

For general submission questions, contact the Editors at gatesolinaction2020@gmail.com